



PHILIP L. BROWNING
Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

Board of Supervisors

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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

October 30, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

23 October 30, 2012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**REQUEST TO APPROVE FORM AMENDMENTS TO INCREASE
THE MAXIMUM CONTRACT SUM OF 27 CHILD ABUSE AND NEGLECT PREVENTION,
INTERVENTION AND TREATMENT PROGRAM SERVICES AB1733/2994 CONTRACTS**

SUBJECT

Requesting the Board's approval to delegate authority to the Director of the Department of Children and Family Services (DCFS), or Director's designee, to execute amendments to provide an increase in the Maximum Annual Contract Sums for 27 Child Abuse and Neglect Prevention, Intervention and Treatment (CAPIT) Program Services AB1733/2994 contracts for Fiscal Year (FY) 2012-13, using Title IV-E Reinvestment Waiver Funds as adopted by the Board on December 13, 2011, and to redistribute funds allocated to a former CAPIT contractor no longer in business within the Third Supervisorial District.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or his designee, to execute Form Amendments (similar to Attachment A) to increase the Maximum Contract Sums of the 24 CAPIT contracts listed in Attachment B, for FY 2012-13 using Title IV-E Reinvestment Waiver Funds, effective upon date of execution by the DCFS Director through June 30, 2013, provided that: (a) applicable Federal, State, and County contracting regulations are observed; (b) sufficient funding is available; (c) prior County Counsel approval is obtained; and (d) the DCFS Director notifies the Board and the CEO in writing within ten (10) workdays of executing such Contract Amendments.
2. Delegate authority to the Director of DCFS, or his designee, to execute Form Amendments (similar to Attachment C) to increase the Maximum Contract Sums of four (4) existing Supervisorial District Three CAPIT contractors listed in Attachment B using \$52,865.13 of unspent CAPIT funds

originally budgeted for a former Supervisorial District Three CAPIT Contractor provided that: (a) applicable Federal, State, and County contracting regulations are observed; (b) sufficient funding is available; (c) prior County Counsel approval is obtained; and (d) the DCFS Director notifies the Board and the CEO in writing within ten (10) workdays of executing such Contract Amendments. One of the four contractors expected to receive unspent CAPIT funds will also receive the increase under Title IV-E Reinvestment Waiver funds as delineated in Recommendation Number One.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On December 13, 2011, the Board approved enhancement and expansion of the Title IV-E Child Welfare Waiver Capped Allocation Demonstration Project (CADP) strategies, which included a 10 percent increase for all 55 CAPIT contracts under existing delegated authority by the DCFS Director for FY 11-12 and FY 12-13. DCFS indicated that it would return to the Board for approval of delegated authority for an additional increase for some of the contracts, based upon success and ability to utilize the funds. Ultimately 24 of the contracts were selected for increases based on the criteria. The additional cost for the 24 amendments is \$272,975.86, and will support the enhancement and expansion of the CADP strategies that address improved child safety outcomes through utilization of the family-centered, child-focused and community-based services provided by DCFS' CAPIT contractors.

On January 13, 2012, DCFS received notification from The Travelers Aid Society of Los Angeles (TASLA) that it was going out of business effective February 15, 2012. DCFS terminated the CAPIT contract with TASLA for convenience effective February 24, 2012; leaving previously budgeted service funds in the amount of \$52,865.13 for FY 2012 – 13 for Supervisorial District Three unused and available for reallocation.

DCFS Program Management completed an analysis of the spending history of 13 remaining Supervisorial District Three CAPIT contractors. DCFS Program Management eliminated three (3) agencies from consideration based on their historical underutilization of CAPIT funds. DCFS Program Management invited 10 CAPIT agencies to a meeting to discuss the possibility of additional CAPIT funding available. DCFS Program Management requested interested Contractors to submit a plan on how they intended to use these additional funds to ensure continuity of service for families within TASLA's former geographic service area. Of the 10 agencies that attended the meeting, four (4) submitted a letter of interest and plan to serve the geographic service area vacated by TASLA.

DCFS Program Management developed an agency specific allocation for the available funds based on: 1) ability to provide similar services in Supervisorial District Three; and 2) demonstrated ability to utilize maximum funding allocated.

Implementation of Strategic Plan Goals

The recommended action is consistent with the principles of the Countywide Strategic Plan's Goal 3 (Integrated Services Delivery). The goal will be accomplished by increasing units of preventive services and increasing the number and array of services to allow more children to remain safely in their homes while ensuring that case planning and appropriate community-based alternatives are in place.

FISCAL IMPACT/FINANCING

The Title IV-E increase for the 24 contracts is \$272,975.86, of which, 36 percent (\$98,271.31) is Federal revenue; 33 percent (\$90,082.03) is State revenue; and 31 percent (\$84,622.52) is net County cost (NCC). Funding is included in the Department's FY 2012-2013, Adopted Budget. The CAPIT contractors and the specific increases for each of the 24 contracts are listed in Attachment B.

The CAPIT funding increase for the four (4) contracts is \$52,865.13, of which 33.57 percent (\$17,747.72) is State revenue and 66.43 percent (\$35,117.41) is net County cost (NCC). Funding is included in the Department's FY 2012-2013 Adopted Budget. The four (4) CAPIT contractors and the increases for each contract are listed in Attachment B.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On May 18, 2007, the California Department of Social Services (CDSS) accepted the County's proposal to enhance and expand CADP strategies by using Title IV-E Reinvestment Waiver Funds to fund innovative strategies to accelerate efforts to improve outcomes for children and families in Los Angeles County. On December 13, 2011, the Board approved the request of DCFS to proceed with the enhancement and expansion of the CADP strategies by increasing existing contractors' contract amounts for additional activities using Title IV-E Reinvestment Waiver Funds.

On June 7, 2011, CDSS approved DCFS's request to extend the CAPIT contract with TASLA for two (2) additional years, effective July 1, 2011, through June 30, 2013, with an option to extend for an additional six (6) month period through December 31, 2013. On February 24, 2012, DCFS terminated the CAPIT contract with TASLA for convenience due to the agency going out of business, leaving previously budgeted service funds in the amount of \$52,865.13 for FY 2012-13 for Supervisorial District Three unused and available for reallocation.

The CEO and County Counsel have reviewed this Board letter. County Counsel has approved the Form Amendments as to form.

CONTRACTING PROCESS

There is no additional contracting process involved in amending these contracts.

The amendments comply with CDSS Regulation 23.650.1.18, unique circumstances as approved by CDSS on March 15, 2011, extending the CAPIT Contracts while DCFS is incorporating CAPIT into the Department's Safe Children and Strong Families (SCSF) Redesign. CDSS provided DCFS with a Technical Assistance Grant to aid in this redesign.

The recommended action also complies with CDSS Regulation 23.604.42. DCFS has the documentation supporting the determination of the amount of the increases provided to each CAPIT Contractor, and these increases were approved by Inter-Agency Council on Child Abuse and Neglect (ICAN).

CONTRACTOR PERFORMANCE

Contractors are in compliance with all Federal, State, County and Board requirements.

The contractors selected for the additional funding have demonstrated program success and the ability to utilize the additional funding. These contractors have continually met all performance standards as outlined in the current contract. The monitoring of the CAPIT Program Services Contracts review is performed on a regular basis, and includes an evaluation of monthly invoices and on-site monitoring for fiscal, administrative and service delivery compliance. The most recent monitoring results and the annual evaluation by DCFS indicated that the contractors met the required performance level criteria that qualified them to receive the additional increase.

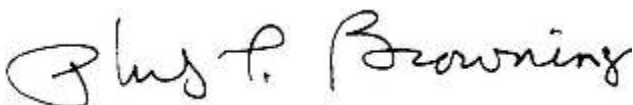
IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the amendments will allow the Department to enhance and expand the CADP strategies for improved child safety outcomes in the five Supervisorial Districts using Title IV-E Reinvestment Waiver Funds and continue services in Supervisorial District Three's geographic service area vacated by TASLA.

CONCLUSION

Upon Board approval, the Executive Officer, Board of Supervisors, is requested to return one adopted stamped letter to the Department of Children and Family Services.

Respectfully submitted,



PHILIP L. BROWNING

Director

PLB:CMM
DM:RD:bm

Enclosures (3)

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



AMENDMENT NUMBER _____

**TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB1733/2994 CONTRACT**

CONTRACT NUMBER _____

WITH

AMENDMENT NUMBER _____
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES AB1733/2994 CONTRACT

This Amendment Number _____ ("Amendment") to Child Abuse And Neglect Prevention, Intervention And Treatment (CAPIT) Program Services AB1733/2994 Contract, ("Contract") adopted by the Board of Supervisors on June 24, 2003, is made and entered into by and between the County of Los Angeles, ("COUNTY"), and _____ ("CONTRACTOR"), for administration of CAPIT Program Services on this _____ day of _____, 2012.

WHEREAS, COUNTY and CONTRACTOR are parties to a CAPIT Program contract and CONTRACTOR has been providing CAPIT Program Services to the COUNTY; and,

WHEREAS, in accordance to California Department of Social Services (CDSS) regulations at 23.604 Contract Provisions Section .4 and Subpart .42, this Amendment is prepared pursuant to the current contract provisions set forth in Section 22.0 Changes and Amendments; and

WHEREAS, the purpose of this Amendment Number _____ is to increase the CAPIT contract Maximum Contract Sum by twenty (20) percent for Fiscal Year (FY) 2012-2013, effective on the date of execution by the Director; and

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. **Section 4.0, CONTRACT SUM**, Subsection 4.2 is revised to read as follows:

4.2 The maximum amount payable under this Contract shall not exceed \$ _____, for the Contract period _____, through _____; hereinafter referred to as "Maximum Annual Contract Sum." If the option to extend is exercised, the total amount payable through _____, under this Contract shall not exceed \$ _____, hereinafter referred to as "Maximum Contract Sum".

2. **Section 6.0 CONTRACT FUNDING**, Subsection 6.3, the annual funding for FY 2012-2013, is added to read as follows:

Annual funding according to Supervisorial District will be as follows:

FIRST DISTRICT	\$	
SECOND DISTRICT	\$	
THIRD DISTRICT	\$	

ATTACHMENT A

FOURTH DISTRICT	\$	_____
FIFTH DISTRICT	\$	_____
ANNUAL TOTAL	\$	_____

3. **Exhibit B**____, Revised Proposed Budget for this Amendment, effective _____ through _____, is attached here within and incorporated as part of Exhibit B, Program Budget.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

AMENDMENT NUMBER _____
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES AB1733/2994 CONTRACT WITH

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number _____ to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment Number _____ to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Contract.

COUNTY OF LOS ANGELES

PHILIP L. BROWNING, DIRECTOR
Department of Children and Family Services

CONTRACTOR

By _____

Name _____

Title _____

By _____

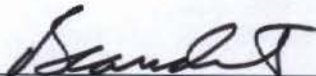
Name _____

Title _____

Tax Identification Number

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
JOHN KRATTLI, COUNTY COUNSEL

BY 
David Beaudet
Senior Deputy County Counsel

DISTRIBUTION FOR CHILD ABUSE AND NEGLECT, PREVENTION, INTERVENTION AND TREATMENT (CAPIT) CONTRACTS

Item	Agency Name	Supv. District	Contract Number	Amendment Number	Original 2011-2012 Contract Amount (Prior to any additional Title IV-E Funding) (A)	Title IV-E funds allocated effective 3/6/2012 (10%) (B)	Current 2012-2013 Contract Amount (A+B=C)	1 st Increment of Title IV-E Funding FY 2012-2013 ⁽¹⁾ (D)	2 nd Increment of Title IV-E Funding FY 2012-2013 ⁽²⁾ (E)	Children's Center of the Antelope Valley (CCAV) Redistribution ⁽³⁾ (F)	Total Recommended Title IV-E Increase (1st & 2nd increments, and CCAV) Redistribution (D+E+F=G) (H)	Traveler's Aid Society of Los Angeles (TASLA) Reallocation ⁽⁴⁾ (I)	New Proposed 2012-2013 Contract Amount ⁽⁵⁾ (C+G+H=I) (J)
1	El Centro Del Pueblo	1	02-025-13	9	102,634.40	10,263.44	112,897.84	10,263.44	10,263.44	0	20,526.88	0	133,424.72
2	Korean American Family Services Center, Inc D1	1	02-025-35	9	12,316.73	1,231.67	13,548.40	1,231.67	1,231.67	0	2,463.34	0	16,011.74
3	Koreatown Youth & Community Center	1	02-025-36A	12	21,811.52	2,181.15	23,992.67	2,181.15	2,181.15	0	4,362.30	0	28,354.97
4	Little Tokyo Service Center	1	02-025-37	10	51,331.53	5,133.15	56,464.68	5,133.15	5,133.15	0	10,266.30	0	66,730.98
5	Project Sister Family Services-D1	1	02-025-52	9	51,338.27	5,133.83	56,472.10	5,133.83	5,133.83	0	10,267.66	0	66,739.76
6	Big Brothers/Big Sisters of Los Angeles	2	02-025-03A	10	22,216.12	2,221.61	24,437.73	2,221.61	2,221.61	0	4,443.22	0	28,880.95
7	El Nido Family Centers	2	02-025-14	9	96,096.49	9,609.65	105,706.14	9,609.65	9,609.65	0	19,219.30	0	124,925.44
8	Five Acres Deaf Services	2	02-025-18B	10	6,111.42	611.14	6,722.56	611.14	611.14	0	1,222.28	0	7,944.84
9	Korean American Family Services Center, Inc D2	2	02-025-35	9	45,090.22	4,509.02	49,599.24	4,509.02	4,509.02	0	9,018.04	0	58,617.28
10	Koreatown Youth & Community Center	2	02-025-36B	12	51,330.39	5,133.04	56,463.43	5,133.04	5,133.04	0	10,266.08	0	66,729.51
11	Richstone Family Center	2	02-025-54	10	155,982.72	15,598.27	171,580.99	15,598.27	15,598.27	0	31,196.54	0	202,777.53
12	Big Brothers/Big Sisters of Los Angeles	3	02-025-03B	10	5,814.19	581.41	6,395.60	581.41	581.41	0	1,162.82	1,232.80	8,791.22
13	El Nido Family Centers	3	02-025-15	11	162,799.69	16,279.99	179,079.68	16,279.99	16,279.99	0	32,559.98	0	211,639.66
14	Korean American Family Services Center, Inc D3	3	02-025-35	9	11,629.95	1,163.00	12,792.95	1,163.00	1,163.00	0	2,326.00	0	15,118.95
15	Los Angeles Youth Network	3	02-025-41	8	52,851.78	0	52,851.78	0	0	0	0.00	10,841.16	63,692.94
16	The HELP Group	3	02-025-28	9	93,025.87	0	93,025.87	0	0	0	0.00	17,747.63	110,773.50
17	Vista Del Mar	3	02-025-67	10	111,524.82	11,152.48	122,677.30	0	0	0	0.00	23,043.54	145,720.84
18	Koreatown Youth & Community Center	4	02-025-36D	12	25,094.93	2,509.49	27,604.42	2,509.49	2,509.49	0	5,018.98	0	32,623.40
19	SPIRITT Family	4	02-025-63B	10	50,947.69	5,094.77	56,042.46	5,094.77	5,094.77	0	10,189.54	0	66,232.00
20	Center for Integrated Family & Health Services	5	02-025-04	10	100,000.00	10,000.00	110,000.00	10,000.00	10,000.00	11,764.70	31,764.70	0	141,764.70
21	D'Veal Corporation	5	02-025-12	9	50,000.00	5,000.00	55,000.00	5,000.00	5,000.00	0	10,000.00	0	65,000.00
22	Five Acres Family Resources	5	02-025-19	9	100,000.00	10,000.00	110,000.00	10,000.00	10,000.00	0	20,000.00	0	130,000.00
23	Foothill Family Service- Pasadena	5	02-025-23	11	117,333.00	11,733.30	129,066.30	11,733.30	11,733.30	0	23,466.60	0	152,532.90
24	Korean American Family Services Center, Inc D5	5	02-025-35	9	5,000.00	500.00	5,500.00	500.00	500.00	0	1,000.00	0	6,500.00
25	Koreatown Youth & Community Center	5	02-025-36E	12	15,000.00	1,500.00	16,500.00	1,500.00	1,500.00	1,764.71	4,764.71	0	21,264.71
26	Parents Anonymous, D5	5	02-025-47	9	50,000.00	5,000.00	55,000.00	0.00	0.00	5,882.35	5,882.35	0	60,882.35
27	Project Sister Family Services-D5	5	02-025-52	9	5,000.00	500.00	5,500.00	500.00	500.00	588.24	1,588.24	0	7,088.24
TOTALS:					1,572,281.73	142,640.41	1,714,922.14	126,487.93	126,487.93	20,000.00	272,975.86	52,865.13	2,040,763.13

(1) 1st Increment funds were approved in the Board Letter of December 13, 2011.(2) 2nd Increment funds are the additional Title IV-E funds being requested by this Board Letter.

(3) These Title IV-E funds were originally allocated to CCAV, but a decision was made to not allocate additional funds to CCAV due to fiscal issues. The Title IV-E funds were reallocated among District 5 agencies who met a spending threshold.

(4) These funds were originally allocated to the Traveler's Aid Society of LA (TASLA), which went out of business. The funds were reallocated to other District 3 agencies who met a spending threshold.

(5) The New Proposed Contract amount in each case is achieved by adding the Current Contract Amount, 1st and 2nd increments of Title IV-E Funding, and CCAV and TASLA redistribution/reallocation, if applicable.



AMENDMENT NUMBER _____

**TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733 / AB 2994 CONTRACT**

CONTRACT NUMBER _____

WITH

AMENDMENT NUMBER _____
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT (CAPIT) PROGRAM SERVICES AB 1733 / AB 2994 CONTRACT

This Amendment Number _____ ("Amendment") to Child Abuse and Neglect Prevention, Intervention and Treatment (CAPIT) Program Services AB 1733/AB 2994 Contract, ("Contract") adopted by the Board of Supervisors on June 24, 2003, is made and entered into by and between County of Los Angeles, ("COUNTY"), and _____, ("CONTRACTOR"), for administration of CAPIT Program Services on this _____ day of _____, 2012.

WHEREAS, COUNTY and CONTRACTOR are parties to a CAPIT Program contract and CONTRACTOR has been providing CAPIT services to the COUNTY; and

WHEREAS, in accordance to California Department of Social Services (CDSS) regulations at 23.604 Contract Provisions Section .4 and Subpart .42, this Amendment is prepared pursuant to the current contract provisions set forth in Section 22.0 Changes and Amendments; and

WHEREAS, the purpose of this Amendment Number _____ is to redistribute Fiscal Year 2012-13 funds reserved to current CAPIT CONTRACTORS within Supervisorial District Three, effective on the date of execution by the Director; and

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. **Section 4.0 CONTRACT SUM**, Subsection 4.3 is amended to read as:

4.3 The maximum amount payable under this Contract shall not exceed \$_____, for the Contract period _____, through _____; hereinafter referred to as "Maximum Annual Contract Sum." If the option to extend is exercised, the total amount payable through _____, under this Contract shall not exceed \$_____, hereinafter referred to as "Maximum Contract Sum".

2. **Section 6.0 CONTRACT FUNDING**, subsection 6.3 is amended to read as follows:

6.3 Annual funding according to Supervisorial District will be as follows:

FIRST DISTRICT	\$	_____
SECOND DISTRICT	\$	_____
THIRD DISTRICT	\$	_____

AMENDMENT NUMBER _____
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733/AB 2994 CONTRACT

FOURTH DISTRICT \$ _____

FIFTH DISTRICT \$ _____

ANNUAL TOTAL \$ _____

3. **Exhibit B**____, Revised Budget for Fiscal Year 2012-13, is attached and incorporated as part of Exhibit B, Budget.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

AMENDMENT NUMBER _____
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733/AB 2994 CONTRACT

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number _____ to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment Number _____ to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Contract.

COUNTY OF LOS ANGELES

PHILIP L. BROWNING, DIRECTOR
Department of Children and Family Services

CONTRACTOR

By _____

Name _____

Title _____

By _____

Name _____


Title _____

Tax Identification Number

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
JOHN KRATTLI, COUNTY COUNSEL

BY



David Beaudet
Senior Deputy County Counsel